



University Senate

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(Minutes to be considered for approval at the Senate meeting on February 16, 1999, 3:00 p.m.)

SENATE MINUTES UM-ST. LOUIS January 19, 1999 3:00 p.m. 126 J. C. Penney

Dr. Jeanne Morgan Zarucchi, Senate Chairperson, called the meeting to order at 3:01 p.m. Minutes from the previous meeting (held January 19, 1999) were approved as submitted.

Report from the Senate Chair -- Jeanne Morgan Zarucchi

Dr. Zarucchi announced that the Grade Appeal Revision, which the Senate voted to approve in September 1998, has now been implemented (Agenda attachment #1). Dr. Zarucchi invited Vice Chancellor Nelson to address any questions or comments from the floor. Dr. Williamson asked if the statement, "The establishment of criteria for grades is the responsibility of the instructor" is still a part of the document. Vice Chancellor Nelson answered that it is not a part of the document but it is still true. Vice Chancellor Nelson explained that the document is implemented by administrative action from the authority of the Chancellor, delegated by the President under the authority of the Board of Curators, and it is almost verbatim with the Senate document. Dr. Williamson said that whether the instructor has the right to establish criteria is a crucial issue. Vice Chancellor Nelson said that the instructor does have the right, and the document is not about how grades are given but how grades are appealed. Dr. Ronen expressed concern that a student could bypass the administrative officer and go directly to the step of review by a faculty committee. Dr. Nelson disagreed with this interpretation of the language. Dr. Andalafte said that he thought the document approved by the senate on September 8 was what would go into the catalog. He asked Dr. Nelson which version was now official and Dr. Nelson confirmed that it was the current version [dated January 12, 1999].

Dr. Zarucchi said that according to the Rules and Regulations, faculty and appropriate administrative officers, in consultation with one another, set educational policy. That consultative process is what has been carried out over the last few months incorporating the University General Counsel. This explains why the language is, in some cases, modified from what was voted on by the Senate. The Senate did not have the authority to implement immediately the document voted on September 8th.

Report from the Chancellor -- Chancellor Touhill (See Attached)

Dr. Connett asked if there would be any impact on campus during the papal visit. Chancellor Touhill said the campus would remain open. Mr. Roeseler said that Highway 70 would be very difficult at times during the papal visit and recommended that alternate routes be taken and to allow extra travel time. Metrolink will be open 24 hours a day during the visit. Problems may arise with Metrolink parking lots being full. The parking on campus will be closely monitored to make sure that Metrolink riders will park only on the designated Lot F. Mr. Roeseler said that there would be major

shutdowns on Highway 70 while the Pope, Vice President and possibly the President's motorcade are en route. Highway 70 may be shut down from the airport through downtown for up to 20 minutes.

Dr. Martinich asked if there are any plans to have West Drive open before the papal visit, offering an alternate route to Natural Bridge. Mr. Roeseler said that he did not see this happening because of construction delays due to recent weather conditions.

Report from Intercampus Faculty Council -- Jeanne Morgan Zarucchi

Dr. Zarucchi gave the IFC report for Silvia Madeo, who was in attendance at a major meeting in the School of Business. Dr. Zarucchi offered a friendly reminder for Deans to try not to schedule major meetings that overlap with Senate meetings.

(See Attached)

Dr. Connett asked Dr. Zarucchi if she had raised the issue of the tenure resolution at the IFC meeting. Dr. Zarucchi said the three IFC Representatives, herself, Paul Roth and Silvia Madeo, agreed that when the Senate had language to propose or a modification to discuss it would then be brought to the IFC. The IFC Representatives are not comfortable simply criticizing what is in place without having an actual modification to discuss.

Report from Executive Committee -- Jeanne Morgan Zarucchi

Executive Session: Honorary Degrees

Report from Budget and Planning -- Chancellor Touhill

(See Attached)

Dr. Judd asked if the Strategic Plan is on the web. Dr. Nelson said that a draft of the first two sections of the Campus Plan is on the web and that the 3rd, 4th, 5th and 6th sections are being worked on. Chancellor Touhill said that the System Plan is not yet on the Net, and she believes that the assumption of Dr. Pacheco is that when the complete draft is ready, he will put it on the Net as well as having specific meetings on campuses and with the IFC. Chancellor Touhill said that she would send notification to announce when documents are complete and posted. Dr. Nelson said that another important document posted on the web is the UM-St. Louis Self Study. It is on the UMSL Home Page of the Web at www.umsi.edu.

Report from Bylaws and Rules -- William Long

Dr. Zarucchi said that the Bylaw Amendment (Agenda attachment #2) was being presented as an action item. She made a general suggestion that the Senate plan to pursue the debate for approximately 15 minutes and then decide whether members wanted to vote today or defer further discussion for a future meeting.

(See Attached)

Dr. Long explained that last spring an ad hoc committee of the Senate on the Status of Academic Non-Regulars, chaired by Dr. Deborah Larson, made recommendations that were received by the Bylaws and Rules Committee. The ad hoc committee recommended that the definition of faculty in the UM-St. Louis Bylaws be extended to include all those with a full time non-regular academic appointment who have at least 50% teaching responsibility per year.

Dr. Long explained that the Board of Curators has defined "faculty" as academic regulars and the Senate cannot interfere and redefine "faculty". The Bylaws and Rules committee attempted to put the recommendation into language that would produce this effect in the Bylaws. Dr. Long said the amendment had not been voted on within the Bylaws and Rules Committee, and there was no recommendation from the committee. The committee served a technical function of drafting the

language. Dr. Long said the amendment would come before the Senate if someone chooses to move and second it, otherwise there will be no discussion.

Dean Durand asked for clarification of the committee's intent regarding the definition of non-regular full time faculty. Dr. Long replied that the definition was based on the full time faculty who teach at least 1/2 time. Dr. Larson agreed with that definition. Dr. Balbes remarked that the title of Specialist was not included in the motion. Dr. Larson made a motion in favor of the resolution as presented by the Bylaws and Rules Committee, and the motion was seconded by Dr. Long. Dr. Balbes then proposed an amendment to include the title of Specialist. Dr. Martinich asked why it was necessary to include a list of titles, and Dr. Long clarified that the University has many additional position descriptions, including graduate assistants, which the committee decided not to include. Dr. Larson added that the ad hoc committee's intent was to include the specific titles. The amendment was passed.

Dr. Resick asked why research professors were excluded. Dean Wartzok proposed another amendment to add "or research" to the 50% responsibilities, and to add "research professor" to the list of titles. Dean Wartzok said that this would recognize the fact that research professors make a significant contribution to the campus. Dr. Martinich expressed the concern that this change would add too many people to the list of eligible senate members, and that regular faculty might be less than 1/2 of the overall number. He mentioned the possibility that research associates might be included. Dr. Larson acknowledged Dr. Martinich's concern, and said that the ad hoc committee had considered that point in recommending the original language. Dr. Larson said however, that the most important was to allow teaching faculty who are non-regular to be a part of the campus. She expressed her concern that the motion would not be brought to a vote because of disagreements over the language. Dr. Long verified that if the motion were passed, it could later be amended by a majority vote.

Dr. Burkholder stressed the importance of curricular issues in normal senate business, and spoke in favor of affirming the rights of individuals who do a significant amount of teaching to have a stake in deciding the curriculum. He spoke against including more categories of people who do research, not teaching. Dean Wartzok then responded to Dr. Martinich by saying that research associates were not included under the title of research professor and that there were relatively few people in the category of research professor. Dr. Martinich questioned the role of clinical faculty, and Dr. McSweeney replied that the title corresponded to many full time teaching faculty in the School of Nursing. Dr. Resick confirmed that faculty in her unit with the title of clinical professor or research professor see themselves as full members of the department. The amendment was passed.

Dr. Burkholder called the question and it was seconded. Dr. Ronen then called a quorum. After a count was taken, Dr. Zarucchi ruled that a quorum of members was present. The vote to call the question was passed by a two-thirds majority. Dr. Ronen requested a secret ballot on the motion. Dr. Zarucchi consulted the parliamentarian, Dr. Long, who confirmed that the assembly should vote on whether or not to have a ballot. Dr. Martinich expressed his objection to a vote, and stated that he did not remember a request for a secret ballot ever being denied in 19 years. The vote was taken to approve a ballot, and the motion failed. A voice vote was taken on the motion to amend the bylaws, and the motion passed.

Report from Committee on Committees -- David Ronen

The following replacement was elected by acclamation:

Budget and Planning - James Breaugh, Business Administration

Report from Computing -- Susan Sanchez

Dr. Sanchez announced the deadline for applications for the Winter 1999 Faculty Desktop Enhancement Initiative. The deadline is Monday, February 15 at 5:00 p.m. Details can be found on the SCC's web page at <http://www.umsi.edu/~scc/>.

The SCC received five applications for the Instructional Computing Enrichment Initiative and invited representatives to meet with the committee members. Recommendations should be made by the first week in February.

Report from Curriculum and Instruction -- Terry Jones

The Curriculum and Instruction Committee recommended approval by the Senate for the Academic Calendar 2000-2001. Dr. Smith asked if the Calendar complemented the schedules at other UM campuses, because we are increasing the use of interactive technology. Dr. Jones answered that it is the committee's understanding that it does correspond. Dr. Zarucchi said the Coordinated Academic Calendar guidelines (Agenda attachment #3) have been established by Dr. Lehmkuhle's office for courses that involve multiple campuses, this will include video network and any other such courses. Dr. Zarucchi said that other campuses might have independent schedules, such as St. Patrick's Day at Rolla and Columbia's weeklong vacation at Thanksgiving. A voice vote was taken and unanimously passed.

(See Attached)

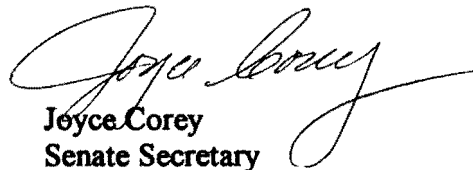
All action items (agenda attachment #4--Course Proposals) were approved. Dr. Ronen asked for a clarification in Section III (Agenda attachment #4), referring to Mathematics 321 and Probability & Statistics 321. Dr. Ronen asked if these are the same course or two different courses. Dr. Balbes said that they are the same course. Dr. Connett said that the course might be taken as Mathematics course or a Probability & Statistics course.

Report from Student Publications -- Van Reidhead (Postponed until February 16)

Dr. Zarucchi announced that Dr. Reidhead was unable to be present, but sent a message that the financial report on the Current is positive and he will give a more specific report at next month's meeting.

Completing the business at hand, the Senate adjourned at 4:10 p.m.

Respectfully submitted,


Joyce Corey
Senate Secretary

Attachments:

- 1) Report from the Chancellor
- 2) Report from IFC
- 3) Report from Budget and Planning Committee
- 4) Approved UM-St. Louis Bylaw Amendment-Voting Status of Non-Regulators
(Pending Approval by Faculty Vote and the Board of Curators)
- 5) Approved UM-St. Louis Academic Calendar for 2000-2001
(Pending Approval by the Board of Curators)

University Senate
January 19, 1999

Remarks by
Blanche Touhill

Dr. Jack Bennett assumed the deanship of the School of Optometry January 1st. Dr. Nelson and I look forward to working with Dr. Bennett in enhancing the optometry program, its clinical outreach activities, and its research activities. Dr. Bennett comes to us from Indiana University where he was Dean of Optometry.

I am also pleased to announce that Dr. David Young has accepted the position of Dean of Arts and Sciences. Dr. Young has served as Dean of Arts and Sciences at the University of Oklahoma and more recently as Provost at Colorado State University. Dr. Young is a biologist by training and will be joining us July 1, 1999. I am extremely pleased that Dr. Young has accepted this position, and we would both like to publicly thank the search committee for its months of dedicated work, and to give special thanks to Doug Wartzok, who chaired the committee.

The North Central Accreditation team will be visiting the campus February 7th through February 10th. I again remind all senior administrators that they are expected to be on campus and available to talk with members of the team Monday, Tuesday, and Wednesday morning.

I have established an advisory task force to review, and recommend changes to, our general education requirements. Any recommendations it may make will be reviewed and approved by appropriate Senate committees and the entire Senate before going into effect. Committee membership will be finalized by week's end.

While just preliminary at this point, I want to share some interesting information emerging from our winter 1999 enrollment report.

1. Overall headcount is down slightly from last year. Although undergraduate enrollment is up, graduate enrollment is down about 10 percent.
2. Overall student credit hours are running about even with last year with credit hour production to dedicated programs down and credit hour production in programs affecting the campuswide budget up about 2 percent as of Friday. Dedicated programs include the optometry school, engineering program, the Studio Art program and the four-year bachelor's degree program in the Barnes College of Nursing.

The Registrar's Office is working on the Summer Schedule of Courses. It should be available the first week in February. All departments have been sent the Deans' Approval Form in preparation for the Fall 1999 Schedule of Courses. These forms must be returned to the Registrar's Office by Friday, January 22.

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The Division of Student Affairs administered the Noel-Levitz Satisfaction Survey to about 2,500 students during the first week of winter classes. The preliminary results should be available by mid-February. I want to thank all the faculty who assisted with the project. This information will be a valuable tool in the enrollment management process.

The Office of Student Activities has scheduled a visit to campus by Nobel Peace Prize-winner Lech Walesa. The former president of Poland will be here February 18. Further details will be distributed in advance of the event.

Our increased efforts in external relations continue to help campus programs and students through private contributions.

For the first six months of this fiscal, overall giving to the university is up 32 percent.

Of particular note is the increase in alumni giving, which is up 44 percent. I want to thank those faculty members who participated in our phonathons and other activities to reach alumni. Your efforts are reflected in this increase.

University Senate Meeting
January 19, 1999

IFC Report By
Jeanne Morgan Zarucchi

At its meeting on December 15, 1998, the IFC approved a resolution supporting a proposed change in the retirement plan that would allow credit for three months summer pay (rather than the current two month maximum) for faculty supported by research grants for three months. This is now under discussion by President Pacheco and his staff.

Following a lengthy discussion of assessment as currently practiced within the UM system, the IFC decided to invite Robert Stein of the Coordinating Board of Higher Education to discuss the topic with the group at its January meeting. A number of IFC members expressed concern that the testing now being done has no impact on curriculum and is simply being done to satisfy a state requirement.

At the meeting on January 15, 1999, Dr. Robert Stein of CBHE gave a description of the Funding for Results program, which pays each campus a per capita bonus for each student who takes an assessment exam. The fee is \$100 per student for taking a general education test, regardless of the student's performance. In addition, the campus receives \$500 for each student who takes a nationally recognized discipline based exam and scores above the 50th percentile. Dr. Stein maintained that it would be politically unwise for any university not to participate in this program, because of the risk that the legislature might mandate a form of assessment over which we would have less control.

President Pacheco, at the December meeting, agreed to share the proposed grievance procedure changes with the system general counsel and the four campus chancellors.

At the request of Vice President Steve Lehmkuhle on January 15th, the IFC appointed a subcommittee to discuss the revised Faculty Grievance Procedures with the university council and the general officers. These discussions are expected to resolve any differences so that the procedures can be submitted to the Board of Curators at their meeting in May.

President Pacheco indicated that the budget for the next fiscal year is expected to be "tight" because of slower growth in personal income combined with the impact of the Hancock Amendment. He believes funds for mission enhancements may be safe.

Report of the Senate Budget and Planning Committee

January 19, 1999

Since the previous Senate meeting, the Budget and Planning Committee has had two meetings, December 11 and 18. At the December 11th meeting, the Mission Enhancement documents of the campus and system were discussed. After the UM System gives us a financial commitment of Mission Enhancement dollars for Fiscal Year 2000, I will consult with the members of the Committee and the Academic Officers prior to making the final allocations. I also reported at the December 11th meeting the activities of the Strategic Planning Steering Committee. It is anticipated that later this semester the draft of Strategic Plan for the University of Missouri will be available for comment by all members of the University community.

Also at the December 11th meeting, a position paper was presented by Dr. Jeanne Zarucchi on Strategic Planning and the Proposed Performing Arts Center. Dr. Tim McBride presented a position paper on the Budget Process at UM-St. Louis. Both of these documents will be discussed by the committee during the winter semester.

The December 18th meeting was devoted to an open discussion of topics to be considered by the committee during the winter semester. These topics include:

Budget Process and timelines	Evening College
Workload Policy and Implementation	Student Center
System Plan/Campus Plan	Enrollment Management
New Programs	Endowed Professors
Old Programs	Engineering Program
Faculty Salaries	Residence Centers
Faculty Support	Performing Arts
E&E	Centers
New Buildings	Infrastructure
Renovation and Repair	Image of UM-St. Louis
(includes budget process and classroom use study)	

In order to use the time of the Committee in a productive manner, it is my goal to schedule a series of meetings in order to devote a significant amount of time to have an in-depth discussion of 2-3 of these items at each meeting. After considering the availability of the members of the committee, I tentatively plan to hold meetings on the following dates/times:

Friday, February 5	2:30 pm - 4:30 pm	222 JCP
Thursday, February 18	Noon - 2:00 pm	229 JCP
Thursday, March 4	Noon - 2:00 pm	126 JCP
Friday, March 19	Noon - 2:00 pm	McDonnell Conf. Rm, 331 SSB
Friday, April 2	Noon - 2:00 pm	126 JCP
Friday, April 16	Noon - 2:00 pm	McDonnell Conf. Rm, 331 SSB
Friday, April 30	Noon - 2:00 pm	McDonnell Conf. Rm, 331 SSB

This concludes my report for the Senate Budget and Planning Committee.

**Approved by the Senate 1-19-99
Pending Approval By Faculty Vote and Board of Curators**

**UM-ST. LOUIS
BYLAW AMENDMENT**

Voting Status of Non-Regulars

Current Version:

300.040 C.1. Membership -- The voting members of the Senate shall consist of the President; the Chancellor; the Vice Chancellor for Academic Affairs; the Vice Chancellor for Managerial and Technological Services; the Vice Chancellor for Administrative Services; the Vice Chancellor for University Relations; the Vice Chancellor for Student Affairs; deans or equivalent of schools, colleges, and such parallel units as may be created from time to time; the Dean of Continuing Education-Extension; the Director of Libraries; the President Officer of the Faculty Council; the President of the Student Body, seventy-five members elected by the Faculty, twenty-five members elected by the Student Body (not to exceed twenty-five). Non-voting members shall include administrative staff designated by the Chancellor, the President of the Staff Association, and members designated by any academic department not otherwise represented by an elected faculty senator.

Proposed Addition to 300.040 C.1.

For the purposes of Senate membership, the word "faculty" includes all those with a full-time non-regular academic appointment who have at least 50% teaching or research responsibilities per year and one of the following terms in their title: adjunct professor, visiting professor, clinical professor, research professor (professor to include assistant and associate ranks), lecturer, instructor or specialist. Faculty so defined will have all the privileges of Senate participation including the right to vote on Senate membership, to be nominated for Senate membership, and to serve in the Senate and on Senate committees. Faculty so defined will be counted in apportioning Senate representation.

Current Version:

300.040 C.1.b. Each year during the winter semester each school, college, and any other parallel unit which may be created from time to time shall have allocated to it a number of faculty senators proportionate to the number of its voting faculty members as defined in Section 300.040 A.1 of these Bylaws.

Proposed Change to 300.040 C.1.b.

Each year during the winter semester each school, college, and any other parallel unit which may be created from time to time shall have allocated to it a number of faculty senators proportionate to the number of its eligible faculty members as defined in Section 300.040 C.1 of these Bylaws.

Rationale:

This change will grant Senate voting membership rights to full-time non-regular faculty.

Approved by the Senate on 1-19-99

UNIVERSITY OF MISSOURI-ST. LOUIS

ACADEMIC CALENDAR FOR 2000-2001

2000

August 21
September 2
September 5
November 21
November 27
December 6
December 7, 8
December 11
December 19

FIRST SEMESTER

Monday, classes begin 8 a.m.
Saturday, Labor Day holiday begins 3 p.m.
Tuesday, classes resume 8 a.m.
Tuesday, Thanksgiving holiday begins 11 p.m.
Monday, classes resume 8 a.m.
Wednesday, classes end 11 p.m.
Thursday/Friday, Intensive study days*
Monday, final examinations begin
Tuesday, first semester closes end of day

2001

January 7

Sunday, mid-year commencement

SECOND SEMESTER

January 8
January 15
March 24
April 2
April 30
May 1, 2
May 3
May 10
May 12

Monday, classes begin 8 a.m.
Monday, Dr. Martin Luther King holiday
Saturday, spring recess begins 3 p.m.
Monday, classes resume 8 a.m.
Monday, classes end 11 p.m.
Tuesday/Wednesday, intensive study days*
Thursday, final examinations begin
Thursday, second semester closes end of day
Saturday, annual commencement

*Intensive study days -- no classes held, no exams scheduled

SUMMER SESSION

May Intersession (4 weeks)

May 14
May 28
June 8

Monday, classes begin 8 a.m.
Monday, Memorial Day holiday
Friday, session closes end of day

Eight-Week Session

June 11
July 4
August 1, 2
August 2
August 5

Monday, classes begin 8 a.m.
Wednesday, Independence Day Holiday
Wednesday/Thursday, final examinations
Thursday, session closes end of day
Sunday, summer commencement

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Touhill version

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